

Rincon Hill Dog Park Community Group

MINUTES

11/02/11

6:00PM-8:00 PM

BAYSIDE VILLAGE
RECREATION ROOM

MEETING CALLED BY	Marty Coressel
MEETING NAME	Inaugural Dog Park Community Group
ATTENDED	Sandra Zuniga – SF DPW Street Parks, Julia Brashares - San Francisco Parks Alliance, Jeremy Ambers – liveSOMA.com, Andre Clark – Watermark, Kaye Kennedy – South Beach Marina, Will Ajoy – Bridgeview, Debi Gould – BayCrest Towers, Jamie Whitaker – BayCrest Towers, Josh Wolf – Watermark, Marty Coressel - Watermark

NEXT MEETING: WEDNESDAY, NOVEMBER 6TH - 6:00 PM – BAYSIDE VILLAGE – RECREATION RM

TOPIC	Updates and establishing group committees
<p>Introductions: Marty / Josh provided background to how the dog park & open space came to fruition in conjunction with City and County San Francisco – Real Estate, SF DPW, Caltrans and RPSB-CAC.</p> <p>Caltrans paid for construction, City to provide liability coverage and SF DPW to oversee Community Group’s maintenance of the area.</p> <p>The Community Group would be responsible for on-going maintenance. Contractor will be responsible for plantings for next 3 years. Community would work with SF DPW and neighborhood graffiti abatement and adopt-a-street groups who would provide no-cost supplies e.g. trash bags, brooms, etc..</p> <p>Construction Update: Construction is progressing well. Will be opened to public once City & Caltrans formal lease agreement is signed. Current plan per John Updike, Acting Director of Real Estate, City and County of San Francisco is: Supervisor Kim will be introducing the legislation approving the lease 11/8. City will seek a hearing on 11/14, and Board approval on 11/15. City will sign lease immediately thereafter. Once lease is signed, Community Group will have 30 days after commencement to pay for the 10 year lease (\$500 p/yr) total \$5000.00.</p> <p>Jamie recommended we have at least one Community Group representative present at the 11/14 hearing. <i>(Marty to get more details from John)</i></p> <p>Community would use the space as a “soft opening” while more planting work is completed on side of the hill. This would give time to plan a “Grand Opening”. Caltrans had their groundbreaking celebration, so the “Grand Opening” will be the Community’s event.</p> <p>Community will be responsible for upkeep within the dog park’s parameter fencing. It will not include the space between dog park and Bay Bridge structure including graffiti. Graffiti on Bay Bridge structure is handled by an existing process with Caltrans’ Paint Yard Supervisor.</p> <p>Dog Park currently planned to be open from 6 am – 10 pm. Josh suggested 5 am. Next meeting to take vote.</p> <p>Community group formation: Julia and Sandra provided input to what they have seen work and not work.</p>	

What works well: Inclusion, clear and consistent communications, continued education about what the Community Group does and have regular meetings. It was recommended to form sub-groups to handle Social Events, On-going clean-up, Minutes and Communications person(s).

Not worked well: Insufficient communications can lead to individuals feeling not involved or having a say in decision-making process.

Need to establish a Fiscal sponsor to manage funds (preferably a non-profit). Unfortunately SF Parks Alliance is not accepting new organizations into their fiscal program till spring at the earliest and no guarantee even then.

Kaye Kennedy and Debbie Gould volunteered to lead the Events / Social Committee whose initial focus will be planning the Grand Opening. Need more volunteers

Will Ajoy agreed to maintain community access to documents and meeting minutes. Potentially create a web site.

Andre Clark agreed to help lead the oversight of maintenance once the park has opened. He will need volunteers.

Jamie, Josh and Marty agreed to lead fund raising. Immediate need is fund raising to pay for 10 years city lease total costs 5,000. Current plan is to ask building HOAs to donate based on following:

- Buildings within one block request \$5 per condo residential unit (.50 cents per year), 2 blocks \$3, and 2+ blocks \$2. This fund raising effort would pay for lease and provide a fund for on-going maintenance or replace damaged items.

Suggestions were made to some potential non-profit organizations which could be a temporary or lone-term fiscal sponsor. A non-profit fiscal sponsor would manage the Community Group's acquired funds and potentially enable donations to be tax-deductible.

Maintenance and graffiti costs will be highly mitigated by SF DPW supplying free supplies, equipment and trash pick-up as needed. Funds will be needed to enhance or repair park conditions. Group open to finding Corporate Sponsor.

Security: In the past, Jim Greene has volunteered his 24 / 7 on-site security team to lock and unlock gates daily. *(Marty to follow-up)*

Suggestion was made to purchase a tools shed to house the groups maintenance shovels, brooms, supplies etc.... hose,

Suggestion was made to have Dog Park Community Group be a sub-committee of the South Beach Rincon Mission Bay Neighborhood Association in this manner there would be consistent communications, open forum, and structure. Marty / Jamie to reach out to Katy Liddell, President, (completed). To be discussed at next Neighborhood Association meeting.

Group decided next meeting to be held on Wednesday, November 16, 6 pm at same location: Bayside Village, recreation room. (Room availability confirmed)

If anyone has any walk-on items – please forward to me in advance if possible.

ACTION ITEMS	PERSON RESPONSIBLE	DUE DATE
Get more details re: Hearing on 11/14	Marty	

